



Police Committee

Date: FRIDAY, 28 FEBRUARY 2014
Time: 11.00am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Henry Pollard (Chairman)
Deputy Douglas Barrow (Deputy Chairman)
Mark Boleat
Simon Duckworth
Alderman Alison Gowman
Brian Harris
Deputy Keith Knowles
Alderman Ian Luder
Vivienne Littlechild
Helen Marshall
Deputy Joyce Nash
Don Randall
Deputy Richard Regan

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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
 - a) To agree the public minutes and summary of the meeting held on 17 January 2014.
(Pages 1 - 8)
 - b) To receive the public minutes and summary of the Professional Standards and Integrity Sub (Police) Committee meeting held on 7th February 2014.
(Pages 9 - 12)
4. **OUTSTANDING REFERENCES**
To receive a report of the Town Clerk.
For Information
(Pages 13 - 14)
5. **STANDARD ITEM ON THE SPECIAL INTEREST AREA SCHEME**
 - a) Community Engagement Update
To receive a report of the Commissioner of Police.
(Pages 15 - 18)
 - b) Equality Diversity and Human Rights (EDHR) Update
To receive a verbal update of the Equalities, Diversity and Human Rights Manager.
 - c) Any Other Special Interest Area Updates
6. **BUDGET MONITORING REPORT TO END OF JANUARY 2014**
To receive a report of the Commissioner of Police.
For Information
(Pages 19 - 26)
7. **ROAD DANGER REDUCTION UPDATE**
To receive a joint report of the Director of Built Environment and the Commissioner of Police.
For Information
(Pages 27 - 40)

8. **CORPORATE GOVERNANCE - SCHEME OF DELEGATIONS AND STANDING ORDERS**
To consider a report of the Town Clerk.
For Decision
(Pages 41 - 46)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**
- a) To agree the non-public minutes of the meeting held 17 January 2014.
(Pages 47 - 52)
- b) To receive the non-public minutes of the Professional Standards and Integrity Sub (Police) Committee held on 7 February 2014.
(Pages 53 - 56)
13. **ACTION FRAUD SERVICE TRANSFER FROM THE NATIONAL FRAUD AUTHORITY TO THE CITY OF LONDON POLICE**
To consider a report of the Commissioner of Police.
For Decision
(Pages 57 - 84)
14. **CITY OF LONDON POLICE ENGAGEMENT WITH US AGENCIES**
To receive a report of the Commissioner of Police.
For Information
(Pages 85 - 90)
15. **POLICE DESKTOP UPGRADE (TO FOLLOW)**
To consider a report of the Commissioner of Police.
For Decision
16. **DECISIONS TAKEN UNDER URGENCY PROCEDURES**
To receive a report of the Town Clerk.
For Information
(Pages 91 - 92)
17. **QUARTERLY ECONOMIC CRIME UPDATE**
To receive a report of the Commissioner of Police.
For Information
(Pages 93 - 98)

18. **COMMISSIONER'S UPDATES**
The Commissioner of Police to be heard.
19. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

POLICE COMMITTEE **Friday, 17 January 2014**

Minutes of the meeting of the Police Committee held at Basinghall Suite - Guildhall, EC2 on Friday, 17 January 2014 at 11.00 am

Present

Members:

Deputy Henry Pollard (Chairman)
Deputy Douglas Barrow (Deputy Chairman)
Mark Boleat
Simon Duckworth
Brian Harris
Deputy Keith Knowles
Alderman Ian Luder
Vivienne Littlechild
Helen Marshall
Deputy Joyce Nash
Don Randall

Officers:

Alex Orme	- Town Clerk's Department
Xanthe Couture	- Town Clerk's Department
James Goodsell	- Town Clerk's Department
Nagina Kayani	- Equalities, Diversity and Human Rights Manager
Steve Telling	- Chamberlain's Department
Chris Anderson	- Chief Technology Officer

City of London Police:

Adrian Leppard	- Commissioner
Stephen Head	- Commissioner, Economic Crime
Eric Nisbett	- Director of Corporate Services
Hayley Williams	- Chief of Staff

1. APOLOGIES

Apologies for absence were received from Alderman Alison Gowman and Deputy Richard Regan.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations of interest.

3. MINUTES

3.a) **The public minutes and summary of the meeting held on 6 December 2013 were approved as a correct record subject to a revision to the discussion under Item 11 - Police Property Act Fund.**

Matters Arising

Item 8 – Medium Term Financial Plan - Business Rate Premium

The Chairman updated Members that the Business Rate Premium increase had not been agreed at the last meeting of Resource Allocation Sub-Committee.

4. OUTSTANDING REFERENCES

Police Committee Workshops

The Chairman informed Members that details of upcoming Police Committee workshops had been circulated and requested that Members liaise with the Town Clerk to confirm which sessions they would like to attend. Due to the nature the Committee having a small membership, the Town Clerk would liaise with Members if the dates offered were not suitable.

Road Safety Update

The Chairman updated Members that the road safety update would provide a collated calendar of events so that all Members were aware of the various City and Police road safety initiatives.

Threshold licensed premises

The Chairman advised that an email had been sent to Members which updated them on the saturation of licensed premises within the City. Members discussed whether the Force was resourced appropriately to deal with the existing licensed premises within the City, of which new applications were assessed on a case by case basis.

The Commissioner advised Members that he felt the Force did have sufficient resources to deal with licensed premises at this point, but could be further explored in a report to a future meeting of the Police Committee as the numbers of officers would reduce further and the number of licensed premises could increase. The report will include details of the work undertaken by the Licensing Team.

Recruitment of Independent Advisory Group Member

The Equalities, Diversity and Human Rights Manager updated Members that officers sought to advertise the position as widely as possible, and would be underway by the beginning of February.

5. STANDARD ITEM ON THE SPECIAL INTEREST AREA SCHEME

5.a) Community Engagement Update

The Committee received a report of the Commissioner of Police which updated Members on recent community engagement activities, community priorities and forthcoming events.

A Member remarked that he felt there was very little contained within the report that summarised what communities were telling the Force. The Chairman also

requested that further details of the levels of anti-social behaviour within the City be included in future reports.

5.b) Equality Diversity and Human Rights (EDHR) Update

The Committee was advised this report had been withdrawn for further consideration.

The Committee received a verbal update from the Equalities, Diversity and Human Rights Manager, who spoke of the Force's participation in the Stonewall Equality Index. A meeting was scheduled for 27th February with the Stonewall Relationship Manager which would assist the Force in identifying areas for improvement in order to enhance its position in the index.

Members requested further detail in future of the Force's standing on the index. The Commissioner added that participation in the index was voluntary, and due to the organisation seeking to find efficiencies, this work could mean trade-offs in staffing to achieve these deliverables and an action plan and costing would be clarified.

5.c) Any Other Special Interest Area Updates

The Committee received an update from the lead Member for the Independent Custody Visiting (ICV) Panel which informed Members she had attended a recent meeting of the Panel and had been impressed with the Force's custody management. Some minor concerns had been expressed by ICV members, which the Force was undertaking.

6. DRAFT POLICING PLAN 2014-2017

The Committee considered a report of the Commissioner of Police which presented the draft Policing Plan 2014-17 for the City of London.

The Chairman advised that the Performance and Resource Sub-Committee would be providing final oversight and approval of the measures before it would be published at the end of March.

The Commissioner informed Members that the Member workshops had been very helpful in informing the draft plan. The role of the Force as the national lead for fraud would be made more explicit, and the Force was moving into line with Home Office measures with regards to fraud.

The Commissioner noted that improving traffic flow would be further included in the narrative of the plan, but was limited by resourcing and role responsibility.

RESOLVED –That,

- a) the Draft Policing Plan 2014-17 be adopted as the Policing Plan for the City of London, subject to any further amendments agreed by the Police Committee and the Commissioner, subject to final sign off of measures by the Performance and Resource Management Sub-Committee in February;

- b) following approval the plan be published on the internet by 31st March 2014;
and
- c) Performance against the plan be reported quarterly to the Police
Performance and Resource Management Sub-Committee.

7. REVENUE AND CAPITAL BUDGET 2014-15

The Committee considered a joint report of the Commissioner and the Chamberlain which updated Members on the latest approved revenue budget for 2013/14 and sought approval for the proposed revenue and capital budgets for 2014/15 for subsequent submission to the Finance Committee.

The Director of Corporate Services advised that the overall positive net movement from General Reserves had been £1.7m, and the Force would be working with the Chamberlain's Department to address the underlying revenue deficit.

Members discussed the Police Innovation Fund, which the Force had been successful in receiving funding for one of two applications. Useful feedback had been received for future applications.

Members discussed the support for the Force shown at the last meeting of Resource Allocation Sub-Committee, where there was understanding of the pressures on Force funding but it was felt other methods should be explored as opposed to increasing the Business Rate Premium.

Members queried as to where the reduction costs were located and the Director of Corporate Services and Commissioner highlighted that there would be cost savings achieved through the Force's accommodation strategy. These figures were not currently included in the income and expenditure actual and budgets as some details of the accommodation strategy need to yet be agreed, such as occupation dates (Appendix A, page 63).

The Commissioner suggested, and it was agreed by Members, that a workshop to discuss options for the three year budget should be held in September 2014.

RESOLVED – That,

- a) the latest position of the 2013/14 budget be noted;
- b) the revenue budget for 2014/15 be reviewed and approved, to ensure it reflected the Committee's objectives, for submission to Finance Committee;
and
- c) the Capital budget for 2014/15 be reviewed and approved.

8. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

Questions were raised as follows –

A Member queried as to when the lift in Bishopsgate Police Station would be repaired, and the Director of Corporate Services undertook to provide an update and respond to the member by e-mail.

The Deputy Chairman asked for an update on the new Force uniforms would be worn by officers, to which the Commissioner advised the final specifications had been agreed, and was now subject to legally binding procurement laws which affected the timeline. It was hoped the Force would have new uniforms by summer 2014.

The Chairman sought clarification on the use of overtime pay for Force officers during the Lord Mayor's Show evening fireworks event, to which the Commissioner advised a significant policing requirement was provided and undertook to deliver further detail over email.

9. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

Following the last meeting of the Committee where Members received the annual report and grant recommendations of the Police Property Act Fund, Members were asked to consider one further grant by an individual Member.

RESOLVED – That,

- a) Members approve a one-off grant of £1,500 to the following charity:
 - i. Care of Police Survivors (CC Reg. 1101478)

10. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
12	3
13	3
14	3
15	3
16	3
17	3
18	3
19	3

11. NON-PUBLIC MINUTES

11.a) The non-public minutes of the meeting held 6 December 2013 were approved as a correct record.

Matters Arising

The Commander of Economic Crime would be providing a verbal update to Members at this meeting and then would provide a written report quarterly.

12. **DECISIONS TAKEN UNDER URGENCY PROCEDURES**
The Committee received a report which updated Members on action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman since the last meeting of the Committee.
13. **IT MODERNISATION PROGRAMME - DELIVERY OF FUTURE CITY OF LONDON POLICE IT SERVICE PROVISION**
The Committee received a report of the Commissioner of Police which updated Members on the progress of the Force's IT Modernisation programme.
14. **FREE TRAVEL FOR REGULAR OFFICERS- ATOC CONTRACT**
The Committee considered a report of the Commissioner of Police which sought approval for a new formal agreement between the City of London Police and the Association of train Operating Companies.
15. **COLLABORATION AGREEMENT (POLICE ACT 1996 - SECTION 22A & 23A) WITH BRITISH TRANSPORT POLICE**
The Committee considered a report of the Commissioner of Police which sought to formalise existing arrangements to allow the British Transport Police to continue to use the City of London Police firearms training range.
16. **ECONOMIC CRIME UPDATE**
The Commander of Economic Crime was heard concerning on-going and successful operations undertaken by the Economic Crime Directorate of the City of London Police.
17. **COMMISSIONER'S UPDATES**
The Commissioner of Police was heard concerning on-going and successful operations undertaken by the City of London Police.
18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE WHILST THE PUBLIC ARE EXCLUDED**
Questions were raised as follows –

The Force accommodation project.
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
The following urgent items of business were raised –

Maintenance at Bishopsgate custody suites.

The meeting ended at 1.05 pm

Chairman

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PROFESSIONAL STANDARDS AND INTEGRITY SUB (POLICE) COMMITTEE Friday, 7 February 2014

Minutes of the meeting of the Professional Standards and Integrity Sub (Police) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 7 February 2014 at 10.00 am

Present

Members:

Deputy Joyce Nash (Chairman)
Vivienne Littlechild
Helen Marshall
Dhruv Patel

Officers:

Xanthe Couture - Town Clerk's Department
James Goodsell - Town Clerk's Department

City of London Police:

Ian Dyson - Assistant Commissioner
Martin Kapp - Superintendent, Professional Standards Directorate

1. APOLOGIES

Apologies for absence were received from Alderman Alison Gowman.

2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING

There were no apologies.

3. MINUTES

RESOLVED – That the public minutes and summary of the meeting held on 13 November 2013 were approved as a correct record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT

There were no urgent items.

6. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of the Schedule 12A of the Local Government Act.

Item No	Exempt Paragraphs
7	1, 2, & 5
8	1
9	1

7. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 13 November 2013 were approved as a correct record.

8. ACPO POLICE INTEGRITY MODEL DELIVERY PLAN PERFORMANCE REPORT (SUMMARY) JANUARY 2014 (COPY ATTACHED SEPARATELY)

The Sub-Committee received the ACPO Police Integrity Model Delivery Plan Performance Summary Report for January 2014.

9. STANDING ITEM ON PROFESSIONAL STANDARDS ACTIVITY

The Sub-Committee received reports of the Professional Standards activity for the period 1st October 2013 to 31st December 2013, as follows -

9.a) Statistical Information (for the period 1st October 2013 - 31st December 2013)

The Sub-Committee received a report of the Commissioner of Police.

9.b) Summary of Cases

The Sub-Committee received a report of the Commissioner of Police.

9.c) Misconduct Hearings

The Sub-Committee noted there were no Misconduct Hearings dealt with during this period.

9.d) Misconduct Meetings

The Sub-Committee noted there were no Misconduct Meetings dealt with during this period.

9.e) Conduct and Complaint Cases - Cases Upheld

The Sub-Committee received a report of the Commissioner of Police.

9.f) Conduct and Complaint Cases - Cases not Upheld

The Sub-Committee received a report of the Commissioner of Police.

9.g) Conduct and Complaint Cases - Local Resolution

The Sub-Committee received a report of the Commissioner of Police.

9.h) Conduct and Complaint Cases - Discontinuance, Withdrawn, Dispensation

The Sub-Committee noted that there were no Conduct and Complaint Cases that were withdrawn, discontinued or dispensed of during the period.

10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE TO BE HEARD WHILST THE PUBLIC ARE EXCLUDED

There were no questions.

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

The following urgent items were raised –

IPCC funding

The meeting ended at 10.48 am

Chairman

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Agenda Item 4

POLICE COMMITTEE 28 FEBRUARY 2014

OUTSTANDING REFERENCES

Meeting Date & Reference	Action	Owner	Status
6/12/2013 Item 11 Police Property Act Fund	A report be presented to the Committee to review the current process and arrangements for management of this fund.	Town Clerk	<i>In progress</i> Police Committee, 4 July 2014
6/12/2013 Item 3 Public Minutes, Matters Arising	Police Committee Workshops	Town Clerk	<i>In progress</i> Topics being scheduled
23/09/2013 Item 5c Any Other Special Interest Area Updates	Road safety update	Commissioner/ Department of Built Environment	<i>Completed</i> Police Committee, 28 February 2014
17/01/2014 Item 4	To report on Police resourcing levels to meet demands of the night-time economy	Commissioner of Police	<i>In progress</i> Police Committee, 3 April 2014
17/01/2014 Item 5.c)	To report on Force's work in responding to Stonewall recommendations.	Commissioner of Police	<i>In progress</i> Police Committee, 3 April 2014

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Agenda Item 5a

Committee: Police:	Date: 28 th February 2014
Subject: Community Engagement Update	Public
Report of: Commissioner of Police Pol 15-14	For Information

Summary

This report contains details of issues raised at Ward Level and the Force response since the last Community Engagement report was presented to your Committee.

The Residential Engagement team is working with Fraud teams to compile fraud awareness days for elderly and vulnerable residents this is partly in response to at least two residents becoming victims of fraud recently. A resident's community awareness day was organised on Saturday 25th January 2014 by the City of London Corporation in partnership with City of London Police Community Engagement team and Public Protection Unit, John Cass Child and Family Centre, City of London Substance Misuse partnership and the Iranian and Kurdish Women's Rights Organisation.

The Business Engagement Team compiled a survey to encourage people who work in the City to tell Police what community priorities were important to them, over 1200 people responded and priorities have now been set for the next 3 months and are:

- Cyclists riding through red lights (64%)
- Motoring offences (33%)
- Devices on ATM (31%)
- Cyclists riding on footpath (29%)

The preferred methods of engagement identified were:

- Email updates (84%)
- E-briefing video clips (55%)
- Road shows (54%)

The Force has been successful at a licensing hearing in getting a license revoked as a result of a number of incidents and complaints regarding crime and disorder at a specific venue in Bishopsgate Ward.

The proactive anti begging Operation, Op Fennel continues to prove successful and is linked to a 34% drop in Anti Social Behaviour over the last year.

Recommendations

It is recommended that this report be received and its contents noted.

Main Report

Section A – Residential Engagement

1. In response to an elderly resident on the Middlesex Street Estate becoming the victim of a scam on the internet where she was asked by a person purporting to be from Microsoft to pay for her computer to be fixed and after persistent phone calls resulted in her giving them her card details. The Residential team are working with the Fraud Teams to organise a day for all elderly and vulnerable residents to educate them on current scams that may be vulnerable to, and to provide crime prevention advice.
2. A resident's community awareness day was organised on Saturday 25th January 2014 by the City of London Corporation in partnership with City of London Police Community Engagement team and Public Protection Unit, John Cass Child and Family Centre, City of London Substance Misuse partnership and the Iranian and Kurdish Women's Rights Organisation. The day comprised of series of talks and information about Forced Marriages and Female Genital Mutilation (FGM). The City of London Substance Misuse partnership held a stall providing information, advice and guidance to all participants around drug awareness.
3. Following complaints from residents in the Queenhithe area with regard to rough sleepers, Residential Team officers patrolled the area and identified the rough sleeper concerned. He was offered accommodation and when this was refused the male was arrested and charged under the Vagrancy Act.

Section B – Business Engagement

5. In order to better engage with the business community, A survey was circulated was designed to be very quick to complete, but was detailed enough to set priorities and to affirm that means of engagement that the city workers want.
More than 1,200 people have completed the survey to date. The main issues identified were:
 - Cyclists riding through red lights (64%)
 - Motoring offences (33%)
 - Devices on ATM (31%)
 - Cyclists riding on footpath (29%)

The preferred methods of engagement identified are:

- Email updates (84%)
- E-briefing video clips (55%)
- Road shows (54%)

6. The Business Engagement Team are now regularly sending Crime prevention messages via Twitter and used regular tweets to promote responsible drinking over the Christmas period with the 'Not everyone is as nice as you' messages.
7. The Substance Misuse Partnership at City of London Corporation have been looking at ways to promote their services to businesses in the Square Mile (both in terms of the work they do in the City as well as support they can offer to organisations/ employees around drugs and alcohol). Their staff now attend Crime Prevention Road shows alongside the Police Engagement Team.
8. Following a number of incidents of crime and disorder, the Licensing Team compiled evidence to support a Licensing Hearing in respect of a premises in Bishopsgate ward which is the focus of both crime and Anti Social Behaviour associated with the night time economy, as a result of the hearing the premises had its liquor License revoked.

Section C – Hard to reach groups.

9. The Street Intervention Team's proactive anti begging Operation, Op Fennel, continues to be successful with over 200 Beggars having been issued with tickets. Notable successes include individuals now working for the Big Issue, two vulnerable homeless adults now successfully housed, a number of individuals accessing Drug treatment programmes, and 10 beggars who have failed to engage are subject of Anti Social Behaviour Orders.
10. Since implementing Restorative Justice (RJ) in November 2013, RJ principles have been used on eight occasions to date as an alternative to prosecution. A community scrutiny group has been set up to monitor the continuity and effectiveness of the scheme and to identify the effects on both offenders and victims.

Section D – Transient Community and / Visitors

11. Community engagement officers together with CTSA's are compiling a booklet for distribution to Hotels in the City, with advice regarding current crimes affecting tourists, and providing advice to Hoteliers in how to deal with a range of crimes that may be committed within their premises, crime scene management, and a list of contacts within the Force for advice.

Conclusion

12. This report informs Committee members of residential and business community engagement activity undertaken by the Force.

Contact:

Supt Norma Collicott

Uniformed Policing Directorate

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Committee:	Date:
Police Committee	28 th February 2014
Subject:	Public
Budget Monitoring report to end of January 2014	
Report of:	For Information
Commissioner of Police POL 19/14	

Summary

This report is presented for the information of Members as to the financial position of the Force at the end of month 10 – January 2014.

This report advises Members that:

- a) In order to bring the revenue budget within the cash limit of £62.9m the transfer from reserves has increased to £1.6m compared to the £0.4m included in the latest approved budget. This increase of £1.2m comprises:-
 - £0.8m approved by the Force's Resource Allocation Board to fund a number of operational projects and unforeseen items of expenditure; and
 - £0.4m for the net impact of a reduction of £1.1m in grant income, mainly because an expected grant amount of £0.7m for the National Fraud Capability Project has not been allocated to the Force directly as anticipated, partly offset by expenditure savings of £0.7m.
- b) The forecast transfer from reserves of £1.6m is still an improvement of £0.5m compared to the original budget for the year which assumed a contribution from reserves of £2.1m.
- c) At the end of January 2014, the Force's capital expenditure is £1.2m against a programme for the year of £2.7m. Of the £1.2m to date, £0.6m relates to projects which were rephased from 2012/13 to 2013/14. Significant progress is expected on the capital programme during the remainder of the financial year with the outturn anticipated to be close to budget.

Recommendation(s)

Members are asked to:

- Note the report.

Main Report

Background

1. A joint report of the Chamberlain and Commissioner of Police on the Revenue and Capital budgets was agreed by this Committee on 17 January 2014. Financial performance is monitored on a monthly basis and reported to Committee four times a year.

Current Position – Revenue Expenditure

2. Details of revenue expenditure and income against profiled budget as at the end of January 2014 are set out in Appendix A.
3. Members will note that the Force's net revenue expenditure year to date is an over-spend of £1m compared to the year to date budget. Although total expenditure year to date is in line with year to budget, income is, however, below year to date budget by £1m. This is mainly due to the non-receipt of the grant for the National Fraud Capability project (see item 6).
4. On a full year basis, the forecast indicates that to bring the revenue budget within the cash limit of £62.9m a transfer from reserves of £1.6m will be required, an increase of £1.2m compared to the £0.4m included in latest approved budget presented at your last meeting. The reasons for this increased use of reserves are set out in the following paragraphs.
5. The Force's Resource Allocation Board has agreed to allocate £0.8m from reserves for a number of operational projects and unforeseen items of expenditure.
6. Full year grant income is £1.1m below the latest annual budget. This is mainly because a) an expected grant from National Fraud Capability project (£0.7m) will not materialise as instead of the grant being given to the Force it has now been given to ACPO (Association of Chief Police Officers) regions directly and b) some of the external grants incomes are under profile.
7. Employee costs are forecast to be overspent by £0.5m at the end of the financial year. This is mainly due to a planned overspend on agency staff in IT as a result of the proposed service provision with East Coast Information Services (ECIS) not occurring and the force having to use agency staff to provide the service whilst a new IT strategy is being developed.
8. However, these additional requirements are partly offset by training costs of £0.8m not being expended this financial year and additional costs savings of £0.4m on premises and transport costs.
9. Members will note from Appendix C that all Home Office grants have now been confirmed and grant agreements will be duly signed by end of February 2014.

Current Position – Capital

10. As set out in Appendix B, Capital expenditure to date is £1.2m against a programme for the year of £2.7m. Of the £1.2m to date, expenditure of £0.6m relates to projects that were rephased from 2012/13 to 2013/14 and expenditure of £0.2m relates to the vehicle replacement programme for 2013/14 and £0.3m spend on the KnowFraud upgrade.

11. Planned progress is expected on the capital programme during the remainder of the financial year with the outturn anticipated to be close to budget. At least £0.7m of the £1.1m Microsoft Enterprise Agreement expenditure is expected in February.
12. In 2012/13, £0.5m of the Home Office capital grant was not required and this has been carried forward to 2013/14. This will be used towards the funding of the projects that have been rephased from 2012/13. Any unused supplement from revenue to capital budget will be carried over into 2014/15.

Conclusion

13. On a full year basis, the forecast indicates that to bring the revenue budget within the cash limit of £62.9m a transfer from reserves of £1.6m will be required. Whilst this is an increase of £1.2m compared to the £0.4m included in latest approved budget it is still an improvement of £0.5m compared to the original budget for the year which assumed a contribution from reserves of £2.1m.

Appendices

- Appendix A -Revenue Budget Monitoring to 31 January 2014
- Appendix B – Capital Programme Monitoring at 31 January 2014
- Appendix C – Grant Agreement Risks

Background Papers:

POL 03/14 – Revenue and Capital Budgets 2013/14 and 2014/15

Eric Nisbett,
Director of Corporate Services

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City of London Police								
REVENUE BUDGET MONITORING								
	Latest Annual Budget (£M)	Position at 31 January 2014				Forecast Outturn		
		Forecast (£M)	Actual (£M)	Variance (£M)	% Spent	Forecast OutTurn (£M)	Forecast Variance (£M)	Forecast Spend v Budget %
Forcewide								
Employees - Pay	79.0	68.1	68.7	0.6	101%	79.5	0.5	101%
Employees - Other	4.1	3.0	2.8	(0.2)	94%	3.3	(0.8)	79%
Premises	3.2	2.9	2.6	(0.3)	89%	2.9	(0.3)	92%
Transport	2.3	1.9	1.9	0.0	95%	2.2	(0.1)	97%
Supplies and Services	10.4	8.8	8.7	(0.1)	99%	11.2	0.8	108%
Other Expenses	6.6	0.7	0.7	0.0	103%	6.6	0.0	100%
Total Expenditure	105.6	85.4	85.4	0.0	100%	105.7	0.1	100%
Income	(42.3)	(37.6)	(36.6)	1.0	97%	(41.2)	1.1	97%
Net Expenditure before Contribution from Reserves	63.3	47.8	48.8	1.0	102%	64.5	1.2	102%
Contribution from Reserves	(0.4)	0.0	0.0	0.0	0%	(1.6)	(1.2)	400%
Cash Limit	62.9	47.8	48.8	1.0	102%	62.9	0.0	100%

City of London Police			
CAPITAL PROGRAMME MONITORING			
Scheme	Original Programme to Police Cttee	Revised 2013/14 Programme	Committed/Spent as at 31 January 2014
	£'000	£'000	£'000
<u>Slippage from 2012-13</u>			
ANPR Back Office		175	175
Vehicle Replacement 2012-13		118	116
In Car ANPR		257	242
Mobile ANPR		58	36
Corporate Website		63	0
Scientific Support Unit Equipment		4	4
Digital Interview Recorders		20	20
IT Infrastructure refresh		4	4
<u>2013-14 Programme</u>			
Vehicle Replacement 2013-14	314	217	203
Crime Recording and Intelligence System	603		
Ring of Steel	500		
East Coast Information Services Consortium	400		
City Corporation HR System	65		
City Private Fibre Network	300		
Airwave Upgrade to Liverpool Street Station	50		
Microsoft Enterprise Agreement		1,091	0
EROS2		67	67
ACESO Digital Forensic Phase 1		70	50
IT Servers		100	0
Knowfraud Upgrade		484	317
Schemes in pipeline		23	0
	2,232	2,751	1,234
Funded by			
Home Office Capital Grant*			
2012/13 b/f		(519)	
2013/14	(839)	(839)	
Revenue Supplement	(1,393)	(1,393)	
	(2,232)	(2,751)	0

*At the time of preparing the original programme above the amount of any unspent grant in 2012/13 was not known.

Grant Schedule

Funding Purpose	Funding Provider	Grant Amount Agreed	Start Date	Notional End Date	Status
National Lead Force	Home Office	4,929,546	01/04/13	31/03/14	HO has confirmed grant to be £2,852,546. Funding from CoL is £2,077,000
National Fraud Intelligence Bureau	Home Office / Cabinet Office	4,755,898	01/04/13	31/03/14	HO confirmed grant to be £2,668,454. Cabinet Office confirmed grant to be £2,087,444
National Fraud Capability	Home Office	371,000	01/04/13	31/03/14	£371k is rollover from 2012/13 and is for RIO budget only.
Intellectual Property Unit	BIS / IPO	1,002,772	01/04/13	31/05/15	
Dedicated Cheque and Plastic Card Unit	UK Payments	2,422,000	01/01/13	31/12/13	
Dedicated Cheque and Plastic Card Unit	EU grant (1 EUR = 0.840335 GBP)	226,000	01/05/13	31/03/14	Total grant = £451,007, ends 31/3/15
Insurance Fraud Enforcement Dept	Association of British Insurers	2789000	01/01/13	31/12/14	3 Year contract until 31/12/14. Re-negotiations began in Oct 2013.
Overseas Anti-Corruption Unit	Dept for International Development	1207000	01/04/13	31/03/14	Agreement in place until 31/3/16
Overseas Anti-Corruption Unit	EU grant (1 EUR = 0.840335 GBP)	51000	01/09/13	31/03/14	Total grant = £134,000, ends 31/5/15
Dedicated Security Posts & Prevent	ACPO(TAM)	8,460,000	01/04/13	31/03/14	Capital City Fund Bid for 14/15
Amberhill Project	Cabinet Office	376,000	01/04/13	31/03/14	Grant is underspend rolled over from 2012/13
Safer Transport Operations Team	Transport for London	1,200,000	01/04/13	31/03/14	Funding likely to continue indefinitely
Criminal Justice	London Safety Camera Partnership	196,000	01/04/13	31/03/14	Funding likely to continue indefinitely
Tower Bridge	City of London	92,000	01/04/13	31/03/14	Funding likely to continue indefinitely
CRB Checks	Criminal Records Bureau	103,000	01/04/13	31/03/14	Funding likely to continue indefinitely

TOTAL 28,181,216

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Agenda Item 7

Committee(s):	Date(s):
Planning and Transportation Police Committee	25 February 2014 28 February 2014
Subject: Road Danger Reduction Update	Public
Joint Report of: Director of the Built Environment, and Commissioner of Police	Information
<p style="text-align: center;">Summary</p> <p>This report is the twice-yearly progress report in relation to the City's Road Danger Reduction Plan (RDR Plan).</p> <p>Approved in January 2013 (last update published in June 2013), the RDR Plan includes a challenging programme of activities aimed at making our streets safer and achieving our stated Local Implementation Plan (LIP) 2020 casualty reduction targets. This report gives an update on progress against that baseline delivery programme (see Appendix 1).</p> <p>This report comments on a number of significant achievements that have been made over the last year. Amongst these, a significant milestone has been the establishment of a Road Danger Reduction Partnership including the City of London (CoL) Police, Transport for London, and the Greater London Authority. The RDR Partnership meets quarterly and aims to co-ordinate road safety activities between partners and develop innovative solutions to reducing casualty figures in the City.</p> <p>Other significant achievements commented upon within this report include the recent improvements to Holborn Circus which historically has been one of the City's worst accident hotspots, the expansion of our contra-flow cycling programme which aims to facilitate cyclists using quiet back streets rather than heavily tracked streets, and the City's success in becoming the only Local Authority to have achieved the Fleet Operators Recognition Scheme's (FORS) Gold Standard. The award of the Gold Standard reflects the City Corporation's extensive driver training programme, both for its own drivers and for contractors, as well as the progress in the City generally, in making vehicles safer for cyclists and pedestrians.</p> <p>This report also sets out the City's RDR programme for 2014/15 and includes commentary on progress towards delivery of a 20mph speed limit within the City which is programmed for implementation in July of this year.</p> <p>Recommendation - that Members: Note progress made to date in delivery of the City's Road Danger Reduction Plan.</p>	

Main Report

Background

1. The current RDR Plan was agreed by the Planning and Transportation Committee in January 2013. The plan sets out a range of measures designed to help reduce casualties in the City and achieve the targets set out in our approved Local Implementation Plan (LIP). These targets require the City to reduce the number of killed or seriously injured (KSI) by 50%, and to reduce all casualties by 30% by 2020, compared to the 2004-2008 baseline figure. In practice this means we have to reduce KSIs to 24.7 and other casualties to 258 per annum over a three year annual average.
2. The RDR Plan was agreed against a backdrop of a steady increase in casualties over the previous 3 years with some 423 casualties in 2012 including 57 KSIs. The plan sought to strengthen coordination of the work of those agencies whose work impacts upon the safety of the City's streets and in so doing deliver an effective and efficient programme of activities.
3. Road Danger Reduction benefits all on-street activity and all street-based modes of transport. All actions, building to a safer environment for cycling, walking and other vulnerable modes of transport in the City, are either delivered directly through the RDR plan, or through complementary projects and programmes.

Key Successes 2013 to date

Road Danger Reduction Partnership

4. The Road Danger Reduction Partnership including TfL, the City of London Police, GLA Public Health and the City of London Directorate of the Built Environment, has been established and is working together to integrate policies and programmes to reduce on-street casualties.

20 MPH Speed Limit

5. A 20 mph speed limit proposal for the City has been approved by the Court of Common Council and is expected to be in place by summer 2014. Progress is being made through consultation on the Traffic Management Order (published 28th January), design of the scheme, and working with stakeholders (including the CoL Police and TfL) to implement. Consultation responses will be received and any objections will be reported to Planning and Transportation Committee in spring 2014 ahead of implementation. Proposals for the scheme have been agreed with key partners including adjoining boroughs and Transport for London. Boundary roads have been agreed to be 20 mph except for the City of Westminster where the boundary roads will persist as 30 mph. TfL has agreed to make the Bishopsgate and Farringdon Street corridors 20 mph on a trial basis.

Safety Assessments

6. The City's Road Safety team have top sliced approximately 20% of their time resource and commenced assessing the safety of street corridors favoured by cyclists and other streets where road danger is elevated above average. Following assessment, action plans have been agreed and are being programmed for delivery. Furthermore the team is delivering safety training for Highways and Sites Inspectors with a particular emphasis on reducing dangers associated with street works.

Education, Training and Publicity:

7. ETP continues as the key to the CoL road safety strategy. Following roll-out of the award-winning Happy Feet pedestrian safety campaign for children, the City continues to target its road safety resource towards vulnerable groups and to base its activities on the best available intelligence and advice.

Engineering Improvements

8. These have remained a high priority, with a £3.5m programme to redesign Holborn Circus due to complete in April this year. Also, a £15m programme of works is scheduled to commence on site in July this year to remove the problematic Aldgate Gyratory system and create a new public space. The review of the Bank surface level junction has commenced, to improve safety and efficiency. A number of smaller safety related schemes have also been delivered such as new courtesy crossings and contra-flow cycling schemes.

Fleet Operators Recognition Scheme (FORS)

9. The City remains the only gold standard local authority within the Fleet Operator Recognition Scheme (FORS). We are delivering Safer Urban Driver training to staff and contractors as well as working with contractors to improve the safety of their vehicles with measures such as: audible left turn warning equipment (this equipment alerts cyclists, pedestrians and other road users that the vehicle is turning left), 360^o cameras (these cameras give the driver all round vision in the vehicle including visibility of 'blind spots'), left hand side sensors (alerts the driver to any movement down the left side of the vehicle), large goods vehicle side guards (they can protect cyclists and pedestrians from being swept underneath the vehicle), cyclist risk awareness signage on the rear of the vehicle (this raises awareness that the vehicle may turn left), and Class VI front mirror (giving the view to the low front of vehicle, removing driver blind spot). Class VI mirrors are mandatory.

Political Engagements with TfL

10. It has been agreed that an annual meeting with the Deputy Mayor for Transport will include Road Danger Reduction as an agenda item. The first of these meetings has been set for autumn 2014.

2013 Road Safety Data

11. Confirmed casualty statistics for 2013 are available for the 9 month period January-September. These can be compared to a similar period in previous years.

2013 Preliminary results

Jan-Sept only	Killed and Seriously Injured	Slight	Total
2010	30	252	282
2011	36	258	294
2012	42	288	330
2013	39	207	246

12. It is of course too early to draw any trends from last year's data although doubtless the delivery of the programme to date and 20 mph in particular has done much to raise people's awareness of road danger. What can be said, however, is that in the last 9 months there has been a slight but encouraging reduction in casualties in the City, with 39 KSI's and 207 slight casualties. If this level of reduction were to be sustained, the 2020 target could be exceeded. Therefore, even though no conclusion can be drawn from 2013 statistics, it does demonstrate that there is the capacity to achieve the targets set out in paragraph 1 above, albeit with the need for continued effort and investment in RDR measures and initiatives.
13. Looking more widely than the City, Members will be aware that there was a cluster of serious injuries and fatalities in London in the final quarter of 2013 and for the London area there have been a total of 14 cycling fatalities in 2013. These fatalities continue to place road danger reduction high on the London-wide political agenda and demonstrate the need for a continued focus upon delivery of road danger reduction measures.
14. The 2013 comprehensive casualty data for the City will be available later in the year. A report on the analysis and inference from the 2013 casualty data, and comparison with previous years, will be presented in September. Officers continue to work to identify casualty trends. Data-sets are being reviewed and it is planned to engage a research institute to support this analysis. Our intention is to better shape our intervention programmes based upon the evidence that can be derived from analysis and similarly to increase our focus upon the evaluation of programme elements to ensure we become increasingly effective in our interventions.
15. Given the uncertainties and difficulties of correlating the origins of risk from road danger to effected parties, the City is promoting a strong partnership ethos between stakeholders. Evidence is available from a range of businesses and activities that 'collaboration and joint working' (partnership) is very likely to give good results. This reinforces the importance of the coordinated approach we are now adopting through our RDR Partnership.

Look Forward to 2014/15

16. Appendix 1 is a summary of programme tasks, actions and plans for the approved CoL Road Danger Reduction Programme. Within this there are a number of specific initiatives that should be emphasised.

Pedestrian Model

17. A pedestrian model of the City is in development. The intention is to better understand pedestrian movement and how this will be impacted by future developments such as Cross Rail etc. This information will be used to enhance pedestrian safety by improved street design. The model also will allow proposals for new traffic schemes and developments to be appraised and available space optimised for pedestrian safety. The base model is to be operational and testing commenced by March 2015.

Freight Strategy

18. P&T Committee (Sept 2013) agreed to work towards the adoption of a City Freight Strategy with the objective of collaborating with City businesses to manage deliveries and freight activities to reduce the impact of heavy vehicles on the street City's streets during the commute period/high traffic times. It is intended to work with TfL and local businesses to initiate and test the effectiveness of a number of pilot projects, such as consolidation centres and timed delivery zones, over the next two years in order to feed into the development of the strategy which is expected to be drafted by March 2016.

The City-wide 20mph limit

19. The limit is to be installed and operational by July 2014. It is conservatively estimated that this will lead to a 7% reduction in casualties. Negotiations have now been had with all neighbouring boroughs and in all cases other than the City of Westminster agreement has been reached that shared boundary roads will be 20 mph. Indeed, the majority of the London boroughs that adjoin the City are already subject to 20 mph speed limits. Where there are areas near to the City that have a higher speed limit there are (with the exception of the City of Westminster) detailed plans in place to lower the speed limit to 20 mph in roughly the same timescale as the City's proposals, e.g., the London Borough of Southwark, which is to make all streets under its control 20 mph in the next six months.

Major infrastructure investment

20. Designing out road danger within our highway network remains a crucial element of our road danger reduction plan. In 2014/15 we will see progress in relation to several major initiatives. Holborn Circus will be completed delivering improvement to what has historically been one of the worst accident hot spots in the City. Work will commence in July on the removal of the Aldgate gyratory scheme and officers will be developing options for the improvement of another accident hot spot, Bank Junction. All of this work will bring benefit for the reduction of road danger.

Education, Training and Publicity

21. Appendix 2 is a summary of the Road Safety programme proposed to be delivered through joint working of the City of London Police and the DBE Road Safety Team. This programme is assembled and managed through the cooperative working of these organisations and as required through Task 3 of the RDR programme.

Corporate & Strategic Implications

22. The City has a statutory duty, the Road Traffic Act 1988, to promote road safety and ensure that changes to the highway infrastructure are as safe as possible.
23. The City Together Strategy: The Heart of a World Class City 2008 - 2014 sets out a priority to 'encourage walking and cycling safely'. It highlights that there are 'competing interests in road usage' and that 'the number of cyclists is likely to continue to grow, which is to be encouraged'. It also states that the City should 'encourage improvements to transport safety, especially road safety'.
24. The Corporate Plan 2009 - 12 states that we provide excellent services for our community by 'working to ensure the City residents and businesses enjoy an environment which is safe and, as far as possible, free from risks to health and welfare'.
25. The Road Danger Reduction Plan is key to one of the seven programmes in the approved LIP 2011. It will serve, along with the other six programmes, to deliver on LIP objective LIP 2011.3, which is "To reduce road traffic dangers and casualties in the City, particularly fatal and serious casualties and casualties among vulnerable road users".
26. There is no significant negative impact on any of the City's equality target groups.

Conclusions

- It is too early to draw any trends from last year's preliminary collision data. In the 9 months to September 2013 there was an encouraging reduction in casualties in the City. However, even though no conclusion can be drawn, this does demonstrate that there is capacity to achieve the targets set out in paragraph 1 above, albeit with the need for continued effort and investment in RDR measures and initiatives.
- The Road Danger Reduction Partnership is sharing intelligence, learning from effective practice and integrating programmes and resources. The Partnership brings together the skills and management necessary to support the programme and it has enabled improved sharing of intelligence and joint development of road danger reduction strategies.
- More needs to be done to understand the detail behind the cause of accidents to enable more effective intervention strategies. This research along with an increased focus upon evaluation of campaigns and other programmes remains essential if we are to continue to improve the efficacy and efficiency of our road danger reduction work.

Background Papers:

25th June 2013 "Road Danger Reduction Plan 2013 - Progress Report"

Philip Everett

Director of the Built Environment T: 020 7332 3229

Appendix 1 - Road Danger Reduction Programme - Update Schedule

	Action	Expected outcome	Timeframe
	Short term (to December 2014)		
1.	<p>Refocus Road Safety team to conduct safety monitoring of streets within the City to identify danger hotspots and possible remedial measures.</p> <p>Delivery Update – 3 reviews have been undertaken to date at Fleet St, West Smithfield, Cannon St with the next planned in Charterhouse St, to be undertaken by mid-February. 20% of the Road Safety resource previously used for Education Training and Promotion has been allocated to Highway Safety Reviews. Implementation of remedial actions commenced in January 2014. Each matter raised is being tracked through to resolution. Mid-2014 RDR update will report back.</p> <p>Funding – This change is being delivered by redeploying existing staff at no additional cost. Works costs identified are utilising LIP and Local Risk funding.</p>	Safer streets	April 2013 onwards (Progressing – 3 surveys complete)
2.	<p>Investigate 20 mph speed limit/zone</p> <p>Delivery Update – Investigation complete May 2013. Report finalised to P&T cttee and then Court 12th September 2013.</p> <p>Funding – none required</p>	Safer streets and people	Complete
3.	<p>Implement 20 mph speed limit/zone (depends upon the outcome of 2 above)</p> <p>Delivery Update – TfL has given acceptance of the proposals with the exception of Upper and Lower Thames Streets and the Tower gyratory. The Traffic Order has been published for consultation on 28th January.</p> <p>Delivery of the scheme is currently planned for summer 2014. Go live date to be confirmed.</p> <p>Funding – £200K included in LIP / Local Risk funding for 2014 -15.</p>	Safer streets and people	Dec 2014 (on - schedule)
4.	<p>More focused and evidence based enforcement/ETP activity, with a strong emphasis on cyclists, those on foot and motorcyclists. To include a cost benefit analysis based upon the promotion of safer cycling in Cheapside.</p> <p>Delivery Update – Surveys and accident statistics from Cheapside indicate that the highway is safer now than before these works. The road is narrower and this encourages better behaviours and</p>	Safer people	

	<p>greater attention to safety. Corporate Gateway 7 report scheduled for the Spring/ Summer 2014.</p> <p>The Road Safety Team and City Police are jointly reviewing the existing programme of Enforcement and ETP activity to develop a revised evidence-based programme with a strong emphasis on the safety of cyclists, pedestrians and motorcyclists. This work is now planned to commence through the Partnership meetings in early 2014 to address the detailed of an integrated 2014/15 programme.</p> <p>Funding – The cost of the Cheapside monitoring (totalling £40K) is met from the approved Cheapside capital project and on-street parking reserve.</p> <p>The review of the enforcement/ETP programme will be undertaken within existing staff resources in the Road Safety Team and City Police. Implementation of the revised integrated programmes will also be met from within existing resources.</p>		<p>January 2014 onwards</p>
<p>5.</p>	<p>Investigation and development of measures for implementation in the medium and longer term, including better data collection and analysis, development of a pedestrian model and commencement of a programme of street auditing looking first at junctions with high casualty rates and at least one key cycle route across the City.</p> <p>Delivery Update – The City and City Police are reviewing the casualty data collected by the Police with a view to improving information on causation factors including collecting speed data when over 20 mph.</p> <p>An initial assessment will be completed by the City and the City Police by March 2014.</p> <p>Data is limited, as killed and seriously injured events are limited to about 40-50 per year. An application has been made to the O2 Local Government Digital Fund for a camera system to capture data of near miss incidents that would not otherwise routinely be reported.</p> <p>Additionally a project proposal for data analysis and programme outcome assurance will be advanced. CoL is seeking an agreement with a major London University or similar research institute to determine the causes of incidents and collisions and seek advice on the origin of on-street danger. This ‘causation inference modelling’ is to give guidance on possible interventions for resolution and mitigation of the danger. CoL is also seeking advice on programme outcome assurance.</p> <p>A database of cycle counts across the City and collision data involving cyclists has been collated. Application has been made through TfL’s Borough Cycling Programme for funds to carry out screen-line counts for cycling numbers. A rigorous and detailed survey is planned for late - summer 2014 subject to funding being made available from TfL.</p> <p>A pedestrian model is proposed to be built for the City. Initial assessment of the scope of the model is complete. Appraisal of the pre-qualification questionnaire is to be completed for early 2014. A detailed scoping of the scale of the network to be modelled is</p>	<p>Safer streets</p>	<p>March 2014</p>

	<p>underway. The business case for the model is kept under review, subject to affordability.</p> <p>Funding – The Pedestrian Model is to be funded through the TfL LIP allocation.</p>		
6.	<p>Implement approved engineering measures; both large and small – e.g. Holborn Circus, 2-way cycling, advance cycle stop lines.</p> <p>Delivery Plan – The following safety-related measures are due for implementation prior to December 2014:</p> <ul style="list-style-type: none"> • 2 way cycling in 18 streets (£100k): <i>Completed 2012/13</i> • Further 2 way cycling in 12 streets (£125k): <i>8 completed. 20 being consulted. Additional 12 minimum to be completed by March 2014</i> • Advance cycle stop lines at 8 junctions (£16k): <i>Completed 2012/13. ASL's also included in Wood Street/London Wall scheme</i> • Cycle permeability schemes at 6 to 12 locations (£50k): <i>3 locations suitable. Beech St/Golden Lane; Beech St/Gresham St; and Wood St/London Wall subject to TfL scheme all by the end of March 2014</i> • Informal pedestrian crossings at 3 locations (£56k): <i>3 locations to be delivered by March 2014. These are Wood Street Gresham St; Fenchurch Street at Plantation Place; and Goswell Rd/ Fann St all by the end of March 2014</i> • Gresham Street/St Martins le Grand highway changes (£160k): <i>Completed</i> • 5 Broadgate highway changes (£1m): <i>Delivery in summer 2014 for the Road Danger Reduction element (S.106) s.t. British Land Programme</i> • Holborn Circus junction enhancement (£3.25m) <i>Under construction, to be completed on-site by Mar 2014</i> • Milton Court highway changes (£1.6m): <i>Completed</i> • Stonecutter Street closure (£100k): <i>Completed. Temporarily used as diversionary route for Holborn Circus</i> • Commencement of the works for the removal of the Aldgate Gyrotory system. July 2014 • Commencement of option development for the improvement of Bank Junction. January 2014 and ongoing <p>Funding – The advance cycle stop lines funded from the City's local risk budget. The other measures are funded by TfL and developer contributions.</p>	Safer streets	Dec 2014 and see task completions in update

7.	<p>Review management of road works, temporary reinstatements and construction sites, including road safety elements of the Considerate Contractors scheme; to deliver better safety outcomes.</p> <p>Delivery Plan –</p> <p>A review of the management of streetworks including inspections, staff training has been undertaken. Proposal is to increase training of Highways and Sites inspectors. Revised training in scoping and to be rolled-out in March 2014.</p> <ol style="list-style-type: none"> 1) The Guidance Notes for Activities on the Public Highway, which includes scaffolds and hoardings for building sites, is to be reviewed. Initial scoping with stakeholders completed, re-write due by end of March 2014 for roll-out. 2) The Considerate Contractors Scheme (CCS) is to be reviewed to emphasise the road safety requirements. Now anticipated for completion - April 2014. <p>Funding – The review of streetworks' management, the Guidance Notes and the CCS will be funded from Highways local risk budget.</p> <p>Additional Delivery: Approximately 90% of sites are estimated to be registered into the CCS. Utilities are all registered under CCSS except for BT Openreach. (Approached recently to review their position).</p>	Safer streets	<p>April 2014</p> <p>March 2014</p> <p>April 2014</p>
8	<p>Review the safety aspects of the operations and contracts undertaken using vehicles within the City, ensuring that all drivers are trained in relation to cycle safety and the fleet is fitted with appropriate safety measures such as reverse cameras, audible warning, and 'Fresnel' mirrors.</p> <p>Delivery Plan –</p> <ol style="list-style-type: none"> 1) The driver training programme Safer Urban driving has been delivered to 200 members of staff and contractors' personnel. 2) A programme of fitting safety equipment to all CoL and contractors' vehicles was due for completion by July 2013 and this has been done. <p>Funding – Driver training was funded from the Built Environment local risk budget (£15K) and a contribution from TfL (£4k). The cost of fitting existing vehicles with safety equipment is being met from the TfL funded Road Danger Reduction budget for 2012/13 (£13k). Contractors continue to upgrade existing vehicles and specify sensors and mirrors for new and existing plant in accordance with the Construction Logistics Cycle Standard – works related road risk. (Dec 2013)</p>	Safer people	Initially complete and continuing

	<p>Additional Delivery - The City continues to be the only authority to be Freight Operators Recognition Scheme (FORS) Gold compliant under this Transport for London scheme. In 2013, the requirement for FORS compliance has been added to the Parking Enforcement contract.</p> <p>Work is being initiated to assess the number of large vehicles operating in the city, and the extent of FORS and CCS registration and compliance.</p> <p>The London Mayor is consulting on the enforcement of fitting safety side bars and mirrors to large vehicles.</p>		
9.	<p>Engagement with TfL to secure improvements on the TLRN and to lobby for the optimisation of signal timings to improve road safety.</p> <p>Delivery Plan – A City-wide Road Danger Reduction Partnership has been established including representatives of the City, the City of London Police and TfL and meets on a quarterly basis commencing in June 2013.</p> <p>Additional sites are being considered for introducing pedestrian count-down timers and cycle only advanced greens (as already in use in Brighton), subject to emerging guidance from TfL.</p> <p>Funding – The cost of organising the Road Danger Reduction Partnership is low and any incidental costs are met from the City Transportation local risk budget for 2013/14 and 2014/15.</p>	<p>Safer streets</p>	<p>Commenced June 2013 and continues quarterly</p>
10.	<p>Hold annual Member-level City Road Danger Reduction meeting with TfL.</p> <p>Delivery Plan – The first annual Member-level meeting with representatives of the GLA/TfL is now planned for mid-year 2014.</p> <p>Funding – The cost of organising and hosting the meeting will be met from the City Transportation local risk budget for 2014/15.</p>		<p>Summer 2014. To be arranged</p>
11.	<p>Strengthen work with the City Police at an operational and strategic management level.</p> <p>Covered through items 4 and 9 above.</p>		

Appendix 2

Education, Training and Publicity Programme Department of the Built Environment – in partnership with City of London Police

January 2014 – December 2014

Notes:

1. DBERST is Director of Built Environment Road Safety Team
2. CoL Police is the City of London Police – various divisions and teams
3. Lead may be joint between the Road Safety Team and Police and mutually supportive
4. Some activities are delivered by Police under 'business as usual', then a campaign when intelligence indicates requirement. For example cycle lights enforcement in October and November each year
5. TISPOL is the European Traffic Police Network
6. ACPO is the association of Chief Police Officers (UK)

Generic Monthly Schedule

Activity	Period	Lead	Stakeholder/ Location
Operation Atrium	Each month. Typically educate/promote for 2 weeks beforehand	CoL Police	DBERST
Exchanging Places	2 each month	CoL Police	London Fire brigade, DBERST
Highways Monitoring	Through each month	DBERST	Actions by CoL, DBE and Police
National TISPOL and ACPO Campaigns Detail below -	Through the year. Eg: seatbelt, speeding, Carriage of Dangerous Goods, HGV Ops, Coach & tourist ops, summer & winter drink drive campaigns.	CoL Police and some by DBERST	
Safety Audits	TBA – most weeks, varies	DBERST	
Business Exhibitions	TBA – typically each month	DBERST	

Medium Term Activities

Activity	Period	Lead	Stakeholder/ Location
City Cycle Forum – user group meeting	Jan, then TBA	DBE	User Groups meet CoL, CoL Police
Safer City Partnership meeting	Feb and to follow	DBE and CoLPolice	
Capital City Cycle Safe Campaign	Each month – complements Operation Atrium inc cycle and vehicle driver behaviour	CoL Police	DBERST
Bikability Cycle Training for children and adults	All year	DBERST	
Tourist Cycle and Pedestrian Campaign. Includes Op Coachman and Op Tourist	Ongoing HGV checking complemented by Mar, Jul for Coachman and Tourist resp.	CoL Police	DBERST
Operation Mermaid (condition and hours worked compliance)	Feb, Mar, May, Jul, Oct	CoL Police	
Operation Giant (licencing and insurance compliance)	Each month - 3 per month	CoL Police	
Bike Safe – bike registering	Aug (tbc)	CoL Police	
Bus and Trucks - TISPOL	Feb, Jul, Oct	CoL Police	
Speed Campaign – TISPOL	Apr and Aug	CoL Police	
Seatbelts - TISPOL	Mar and Sep	CoL Police	
Drink/Drug drive ACPO and TISPOL	ACPO-Jun (through month), Dec (through month). TISPOL-Jun (1week) and Dec (1 week)	CoL Police	
Carrying Dangerous Goods – ACPO campaign	Feb, Apr, Sep, Nov	CoL Police	
'Happy Feet' Pedestrian Training	Jan (4days), Feb (8days)	DBERST	Sir John Cass, Charterhouse Square, St Pauls School
Highways/ Streetworks training	Feb (Pilot), then TBA	DBERST	
Bus Backs campaign	Aug	DBERST	
Railway Station Pedestrian Campaign	Oct (through month), Dec (through month)	DBERST	CoL Police support on occasions

Short-Term

Name	Date		Stakeholder/Location
'High Vis' Ped and Cyclist Campaign	Jan (5 days) - Done	CoL Police	
Charterhouse Square Schools Safety Meeting	Jan (one off) - Done	DBERST	
'City Citizen' Pedestrian Training. Year 3 Children	Jan (one off) – Done, future dates tbc	DBERST	Sir John Cass School
'City Citizen' Key Stage 3 Pedestrian Training – older audience	April, May,	DBERST	CoL Police
Exchanging Places Heading Home	14 th January (one-off)	CoL Police	DBERST
National Women's Day	Mar	DBERST	CoL Police
London Marathon	Apr	DBERST	CoL Police
Adult Learners Fayre	May	DBERST	
Hampstead Heath safety day	May, Oct	DBERST	Hampstead Heath Users
Barbican Residents Safer Cycle Sunday	June	DBERST	CoL Police
National Bike Week	June	DBERST	CoL Police
CAPT Child Safety Week	June	DBERST	CoL Police
Cycle Hire Safety	Jun, Aug	DBERST	
Children's Safety Day (Wood Street)	Jun	DBERST	CoL Police
St Paul's Summer Fete	Jul	Led by City of Westminster	CoL Police, LFB
Be Safe Week	Aug	DBERST	London Transport Museum, TfL
Bus Backs Campaign	Aug	DBERST	
Prudential Ride London	Aug	DBERST	CoL Police
Back to School Pedestrian Campaign	Sept (two weeks)	DBERST	CoL Police
City Life Family Festival	Sept	DBERST	CoL Police
Lord Mayor's Show	Nov (one day)	DBERST	CoL Police
Car Cutting Safe Driving Event – in Atrium or similar	Nov (typically)	LFB	CoL Police, DBERST
BRAKE (Road Safety week)	Nov	DBERST	CoL Police

Committee: Police Committee	Date: 28 February 2014
Subject: Corporate Governance – Scheme of Delegations and Standing Orders	Public
Report of: Town Clerk	For Decision

Summary

As part of the City Corporation's arrangements for ensuring good governance the Scheme of Delegation to Chief Officers has been reviewed and a number of changes have been proposed. The changes, which principally reflect changes to legislation and previously agreed City Corporation's policies, are due to be considered by Policy and Resources Committee on 23 January 2014 before being submitted to the Court of Common Council.

The Policy Committee is responsible for the review and for the co-ordination of the City Corporation's governance arrangements. The Committee will therefore be considering the Scheme in its entirety including the general framework and conditions of the delegations and an amendment to Standing Orders which relate to the declaration of operation property assets which are surplus to requirements.

All service committees are required to consider those elements for which they have responsibility. A copy of the revised section applicable to this Committee is attached as an appendix to this report for your consideration.

Recommendations

1. Subject to the approval of the Policy and Resources Committee of the overall Scheme of Delegation, the delegations relating to the Commissioner of Police as set out in the appendix to this report be approved; and
2. note the proposed amendment to Standing Orders relating to the declaration of operation property assets which are surplus to requirements.

Main Report

Background

1. As a corporate body all decisions are vested in the Court of Common Council. To facilitate the administration of the City Corporation's many and complex functions, the Court delegates the majority of its functions to its committees and officers. The committee terms of reference set out the functions delegated to committees whilst the Scheme of Delegations sets out those functions which have been delegated to officers.

Scheme of Delegations

2. The Scheme of Delegations has recently been reviewed and a number of changes are proposed which on the whole reflect changing legislation, amendments to corporate policy and operational needs. A copy of the revised Chief Officer delegations relevant to this Committee is attached as an appendix to this report. Whilst none of the changes involve a significant new delegation of powers, where new powers are proposed for delegation, these have been highlighted.
3. A full copy of the Scheme is available for Members to view in the Members' Reading Room and is also available on request.
4. The Policy and Resources Committee are responsible for the review and co-ordination of the City Corporation's governance arrangements which includes amongst other things, committees and Standing Orders.

Standing Orders – Declaring Assets Surplus

5. The drive for efficiency savings including the Corporate Asset Realisation Programme and the more recent Service Based Reviews have highlighted the need for the City to more effectively identify those assets which are surplus to departmental need so they can be considered for alternative uses or disposal.
6. Whilst there are a number of officer groups considering the efficient and effective use of assets and resources it is felt that their work would be assisted by a change to Standing Orders which would formalise the process for Chief Officers and Committees identifying assets as surplus. It should be noted that prior to the approval of the Court, the Policy and Resources Committee is being asked to consider adding the following with regard to this.

Standing Order No 55 - Identification of Property Assets Surplus to Departmental Requirements

(1) Committees are required to consider the effective and efficient use of all operational property assets. This will be monitored by the Corporate Asset Sub Committee

(2) Where assets are no longer required, in whole or in part, for the provision of operational services for which they are currently held, a report on the circumstances must be made to the Corporate Asset Sub Committee. This does not apply where letting are an integral part of the service e.g. market or housing tenancies

Corporate & Strategic Implications

7. The proposed changes to the Scheme of Delegations and Standing Orders are intended to support the effective governance of the City of London and ensure that decision making is effective and transparent.

- Appendix 1 – Revision(s) to Scheme of Delegations

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**CITY OF LONDON CORPORATION SCHEME OF DELEGATIONS TO
OFFICERS**

(Extract, pg 16)

COMMISSIONER OF POLICE FOR THE CITY OF LONDON

The following powers are delegated to the Commissioner of Police for the City of London. The Commissioner also discharges all functions vested in the office of Commissioner by virtue of the common law and legislation in force from time to time.

HR

1. To authorise the variation of staff numbers and structures (both Police Officers and civilian staff) provided that the costs can be contained within the Police estimates.
2. To authorise, subject to the agreement of the HR Director in respect of civilian staff, variations in terms and conditions of employment, other than basic pay, leave, sick pay and other core terms.
3. To authorise minor amendments, by prior agreement with the City of London Corporation Director of HR, to HR policies to take account of the policing environment
4. To authorise the provision of occupational health services to civilian staff, provided that liaison is maintained with the City of London Corporation's occupational health officer.
5. To authorise the purchase of training for civilian staff from the City of London Corporation's Training Section.
6. **To exercise powers of direction and control in respect of Police (civilian) staff for operational purposes.**

Finance

7. To authorise virements between all heads in the Policing Plan budget (with the exception of capital financing and support costs) subject to prior consultation with the Chamberlain wherever a transfer of resources is proposed from a non-staffing to a staffing budget.
8. To make annual grants to the Force Athletic and Sports Club.

Delegations to other Officers

9. The following powers are delegated to the Director of Corporate Services of the City of London Police.

Authority to act and to enter into arrangements in relation to:-

- (a) the supply of goods and services in respect of which a charge is made to the recipient;
- (b) sponsorship, including gifts and donations

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Agenda Item 12a

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 12b

By virtue of paragraph(s) 1, 2, 5 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 13

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Agenda Item 14

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Agenda Item 16

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Agenda Item 17

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